

Abbreviated Cardiac Emergency Response Plan (CERP) Example

**Please note this plan is an example from a school that has implemented Project ADAM. It can be used for planning purposes and should be updated with school specific details if used for program implementation.*

Name of School:

Cardiac Emergency Response Team Members & Contact Information:

Joe Smith, 444-555-4567
Sally McCormick, 222-333-2345
Tom Stewart, 666-777-6789
Sue Thompson, 555-666-5678

Emergency Medical Services (EMS) Contact Information:

EMS, 911
Fire Station, 999-111-0123

Location Information:

School Name:
Complete Address:
Nearest Cross Streets:

School Contact Phone Numbers -
During School hours (7am-4pm):
After school hours:

AED Locations -
AED #1 Location:
AED #2 Location:
AED #3 Location:
AED #4 Location:

Example Scenario:

Individual is found on the floor and is not responding to name or hard tapping of shoulders.

Responder Actions:

- First responder calls for help.
- First responder begins CPR.
- First responder instructs second responder to immediately call 911 and tell office staff that there is an unresponsive child/adult at (location).

OR

Office staff calls 911 and uses notification system to alert Cardiac Emergency Response Team (CERT) that there is an unresponsive child/adult at (location).

- CERT team immediately responds to victim and brings AED en route if it has not already been retrieved.
- AED is immediately applied and used when available.
- Assign someone to remain at the main entrance to guide emergency medical services to the victim.

Teacher or Staff Actions:

- Secure a safe scene by instructing students to clear the area.
- Assure students remain in the classroom until there is an "all clear" announcement. If teacher assistance is not required at the scene, continue teaching to maintain normalcy.
- Assure all students are accounted for. Instruct any students who may be temporarily away from the classroom to return promptly.
- Debrief with students after the event as it is shocking and scary to all. Refer students to counseling services as appropriate.
- Seize the opportunity to review education about SCA, CPR and AEDs, as well as the importance of not tampering with the AEDs on campus.