

Appointment checklist

Cook Children's Pediatric Gastroenterology (GI) appreciates you choosing us to serve you and your child's needs. As we connect care to every patient that we see, we encourage parents to ask questions, offer suggestions and participate in the planning of their child's care.

Please use this checklist to help prepare for your child's visit.

- No appointments can be scheduled without a primary care provider referral.
- Complete the enclosed history forms and bring them to your appointment, unless you have already completed them online.
- Ensure our office has received all testing and/or medical records related to the reason for your referral. Please bring any imaging to the visit.
- Bring a current list of your child's medications.
- Bring your insurance card and valid ID. If no insurance card is available at the visit, your appointment may be rescheduled.
- Contact us regarding acceptance of your insurance. All insurance information from your primary care physician must be in our office before your visit or your appointment may need to be rescheduled. If you have questions regarding charges, our staff will be happy to discuss the charges for services provided to you. When your insurance plan changes, please call our office to verify that we are participants.
- Bring legal proof of guardianship.
 - A foster parent needs TDPRS authorization forms.
 - A grandparent needs written notice from a legal parent.
 - A stepparent needs written notice from a legal parent.
- Arrive 15 minutes before your scheduled appointment. Allow adequate time for any needed paperwork and/or registration process. If you're late, your appointment may need to be rescheduled. Specialty care office visits and wait times may take up to two hours.

Appointment date: _____ **Arrival time:** _____

24-hour notice is required for all cancellations.